



## BOARD OF HEALTH: FINANCE COMMITTEE

**Date of Meeting:** August 10, 2022

**Time of Meeting:** 5:30 pm – 6:30 pm

**Location of Meeting:** 555 North Court Street, Room 115; Rockford, IL 61103

**Board Committee Members:** Dr. Allen Williams-Chair, Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Robert McCreath (Ex-Officio)

**WCHD Participants:** Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance; Stephanie Bahling – Executive Assistant (recorder)

Agenda Item	Time	Sponsor
1. Approval of August 10, 2022 Agenda	1 min	A. Williams
2. Finance Dashboard Reports/Analysis		
a. Payroll \$ Grant Related – Levy/Fees Related	5 min	J. Keeler
b. Period Expenditures Grant Related – Levy/Fees Related	5 min	J. Keeler
c. 555 North Court Bond	5 min	S. Martell
d. Health Department Levy Allocation – Calculation	5 min	J. Keeler
3. Financial Statements	10 min	A. Williams
a. Resolution of Expenditures - <i>Deferred</i>		
b. Statement of Fund Balance - <i>Deferred</i>		
c. Financial Review - <i>Deferred</i>		
d. Balance Sheet - <i>Deferred</i>		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports – <i>Deferred</i>		
g. Public health Emergency Reserve Minimum Graph - <i>Deferred</i>		
h. Accounts Receivable - <i>Deferred</i>		
4. Major Expenditure Requests	30 min	A. Williams
a. PHS: VR – Electronic Filing Fee for July 2022 Death Certificates		
b. HPW: WIC – Teletask Health Messenger Service		
c. HA: Policy/Health Information Management - Paper Recovery Services		
5. Proposed Contracts and Agreements		
a. HPW: SUPP - Inter-Agency Agreement with Illinois Department of Public Health - Medical Cannabis Program		
b. PHS: Interagency Governmental Agreement – Medicaid Match/Federal Claiming		
6. Executive Sessions	0 min	S. Martell
7. Additions	5 min	A. Williams
8. Adjournment	1 min	A. Williams